



THE WILDLIFE SOCIETY

Leaders in Wildlife Science, Management and Conservation

ASSOCIATE WILDLIFE BIOLOGIST® EXTENSION APPLICATION FORM

FIRST NAME:

MIDDLE:

LAST:

This application is available to individuals who have been approved as an Associate Wildlife Biologist® and are seeking Certified Wildlife Biologist® designation, but due to the nature of graduate school pursuits and/or the general challenges associated with full-time employment, do not yet have the full 5-years of professional-level experience necessary to submit an AWB®-CWB® Upgrade application.

Requirements for AWB® Extension:

- Previously approved as an Associate Wildlife Biologist® with The Wildlife Society
- Membership with The Wildlife Society must be in good standing
- Completed a minimum of 24 months of professional-level experience within the 10 years prior to application

INSTRUCTIONS:

- Application must be typed in English and submitted electronically
- Supplemental information may be uploaded along with a completed application form, if needed
- Applicant is responsible for providing full documentation of experience as a wildlife biologist
- **Upload completed application and any supporting documents at <https://wildlife.org/login> and navigate to Your Account -> Certification**
- The cost of this application is \$25.00
- Applicants should expect a decision via mail within 4 weeks of payment being received
- Approval of AWB® Extension does not indicate guaranteed approval of CWB® application

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THESIS AND/OR DISSERTATION(S)

List thesis and/or dissertation(s) intended to be counted toward becoming a Certified Wildlife Biologist®. The Certification Review Board may determine if the work is relevant to the wildlife profession when evaluating AWB® to CWB® Upgrade application.

TITLE:

DEGREE:
(e.g. M.S., Ph.D)

INSTITUTION:

YEAR:

TITLE:

DEGREE:
(e.g. M.S., Ph.D)

INSTITUTION:

YEAR:

TITLE:

DEGREE:
(e.g. M.S., Ph.D)

INSTITUTION:

YEAR:

TITLE:

DEGREE:
(e.g. M.S., Ph.D)

INSTITUTION:

YEAR:

PROFESSIONAL EXPERIENCE

A minimum of two years of full-time professional-level wildlife experience, obtained within the last 10 years, is required to qualify for an extension.

Professional experience must demonstrate the application of current biological knowledge to problems and programs dealing directly with the wildlife resource (administration, education, research, or management) as a significant portion of job responsibilities. **Professional experience provides demonstrated expertise in making decisions in the application of ecology to stewardship and management of the wildlife resource and its environment.**

Technician-level work, such as data collection, surveys, and habitat manipulation conducted under existing protocol or under the specific direction of another, is not considered professional-level experience. Identification of professional-level experience will require careful evaluation of each application. Therefore, it is the applicant's responsibility to fully document the percentage of time devoted specifically to activities of a professional wildlife biologist.

Time spent obtaining advanced academic degrees can apply toward professional experience if the area of study is deemed relevant to the wildlife profession. An abstract or research summary for each advanced degree must accompany the application. **A maximum of one year of professional experience will be granted for a Master's degree, a maximum of two years for a Ph.D., and a maximum of three years for a Master's and a Ph.D.**

When time intervals for education and employment overlap, a detailed explanation must be provided. **Professional experience credit can simultaneously be granted for a job and advanced degree provided the job is independent of the degree.**

Partial credit may be granted for experience gained in positions peripheral to wildlife such as forester, range conservationist, soil conservationist, naturalist, environmental specialist, and consultant **when a significant portion of the job responsibilities are those expected of a professional wildlife biologist.** Experience credit will not be granted for positions such as high school biology teachers, park managers, fisheries biologists, or field or laboratory technicians. Experience credit also will not be granted for wetland delineation work unless it specifically addresses wildlife management.

Up to 12 months of volunteer experience will be credited toward the 2 year experience requirement provided that the position constitutes professional wildlife duties described in this section and is supported by a letter from the supervisor.

1. PROFESSIONAL EXPERIENCE

POSITION TITLE/WORKING TITLE, e.g. Senior Scientist, Wildlife Resource Specialist

PERIOD IN THIS POSITION

START:
(MM/YYYY)

END:
(MM/YYYY)
If present, write current month/year

TOTAL MONTHS
IN POSITION:

How many hours per week
were you employed in this
position?

What percent of your duties were
devoted specifically to
professional-level wildlife work?

Hours of professional-level
wildlife work completed per week
in this position (autocalculates).

***** **%** **=**

Full-time, professional-level wildlife work completed, in months (autocalculates)

Hours of wildlife work per week / 40 hours * months in position

DOES THIS POSITION REQUIRE A B.A./B.S. OR HIGHER DEGREE IN A WILDLIFE SCIENCE?

YES **NO**

2. PROFESSIONAL EXPERIENCE

POSITION TITLE/WORKING TITLE, e.g. Senior Scientist, Wildlife Resource Specialist

PERIOD IN THIS POSITION

START:
(MM/YYYY)

END:
(MM/YYYY)

TOTAL MONTHS
IN POSITION:

How many hours per week
were you employed in this
position?

What percent of your duties were
devoted specifically to
professional-level wildlife work?

Hours of professional-level
wildlife work completed per week
in this position (autocalculates).

***** **%** **=**

Full-time, professional-level wildlife work completed, in months (autocalculates)

Hours of wildlife work per week / 40 hours * months in position

DOES THIS POSITION REQUIRE A B.A./B.S. OR HIGHER DEGREE IN A WILDLIFE SCIENCE?

YES **NO**

3. PROFESSIONAL EXPERIENCE

POSITION TITLE/WORKING TITLE, e.g. Senior Scientist, Wildlife Resource Specialist

PERIOD IN THIS POSITION

START:
(MM/YYYY)

END:
(MM/YYYY)
If present, write current month/year

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IN POSITION:

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professional-level wildlife work?

Hours of professional-level
wildlife work completed per week
in this position (autocalculates).

* % =

Full-time, professional-level wildlife work completed, in months (autocalculates)

Hours of wildlife work per week / 40 hours * months in position

DOES THIS POSITION REQUIRE A B.A./B.S. OR HIGHER DEGREE IN A WILDLIFE SCIENCE?

YES NO

4. PROFESSIONAL EXPERIENCE

POSITION TITLE/WORKING TITLE, e.g. Senior Scientist, Wildlife Resource Specialist

PERIOD IN THIS POSITION

START:
(MM/YYYY)

END:
(MM/YYYY)

TOTAL MONTHS
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professional-level wildlife work?

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wildlife work completed per week
in this position (autocalculates).

* % =

Full-time, professional-level wildlife work completed, in months (autocalculates)

Hours of wildlife work per week / 40 hours * months in position

DOES THIS POSITION REQUIRE A B.A./B.S. OR HIGHER DEGREE IN A WILDLIFE SCIENCE?

YES NO

5. PROFESSIONAL EXPERIENCE

POSITION TITLE/WORKING TITLE, e.g. Senior Scientist, Wildlife Resource Specialist

PERIOD IN THIS POSITION

START:
(MM/YYYY)

END:
(MM/YYYY)
If present, write current month/year

TOTAL MONTHS
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wildlife work completed per week
in this position (autocalculates).

* % =

Full-time, professional-level wildlife work completed, in months (autocalculates)

Hours of wildlife work per week / 40 hours * months in position

DOES THIS POSITION REQUIRE A B.A./B.S. OR HIGHER DEGREE IN A WILDLIFE SCIENCE?

YES NO

6. PROFESSIONAL EXPERIENCE

POSITION TITLE/WORKING TITLE, e.g. Senior Scientist, Wildlife Resource Specialist

PERIOD IN THIS POSITION

START:
(MM/YYYY)

END:
(MM/YYYY)

TOTAL MONTHS
IN POSITION:

How many hours per week
were you employed in this
position?

What percent of your duties were
devoted specifically to
professional-level wildlife work?

Hours of professional-level
wildlife work completed per week
in this position (autocalculates).

* % =

Full-time, professional-level wildlife work completed, in months (autocalculates)

Hours of wildlife work per week / 40 hours * months in position

DOES THIS POSITION REQUIRE A B.A./B.S. OR HIGHER DEGREE IN A WILDLIFE SCIENCE?

YES NO

JUSTIFICATION FOR ASSOCIATE WILDLIFE BIOLOGIST® EXTENSION

Explain why you believe extension of your AWB® designation is warranted. Describe your current involvement in the wildlife profession, and your efforts towards continuing education and advancement as a wildlife biologist, including plans to eventually become a Certified Wildlife Biologist®.

SUMMARY

Total professional-level wildlife work completed, in months (autocalculates)

Total professional-level wildlife work needed to apply for CWB®, in months (autocalculates)

FEES

The fee for processing an AWB® Extension application is \$25. This extension certification is valid for three years and is not eligible for renewal. Payment will be due when the application is submitted.
